

Labor Studies Journal Book Review Style Sheet

In preparing your review, assume that your readers will not have the book, so state clearly what the book is about. Please avoid vague references to the content. Write so that you yourself could decide whether or not to buy the book from reading your review. If you include a direct quotation from the book (which is sometimes useful to make a telling point or give readers the flavor of the book), please include page numbers following the quote (do not footnote these citations). When you express a view, indicate whether it is yours or the author's. With few exceptions (e.g. AFL-CIO), do not use acronyms: spell them out!

Indicate if the book is intended for specialists or a broader audience. Please speak to its use in labor education or labor studies classes and/or its value to professionals working in the field of labor education.

If significant changes are needed in your review, I will contact you via e-mail to identify the revisions I'm looking for. **There is, however, no "guarantee" that a review, once submitted, will be published.**

Your review will be accepted *only if you follow these guidelines on length and format:*

→ MAXIMUM LENGTH for review of a single book is 550 words; review of two books, 650 words. Longer reviews will be returned to you for revision.

→ BEGIN THE REVIEW WITH A COMPLETE CITATION ON THE BOOK, FOLLOWING THIS STYLE AND PUNCTUATION:

Title of book underscored: followed by subtitle, if any. By (Author's Name) or Edited by (editor's name). Place of publication: Name of publisher, year of publication. Number of pages. Price and whether it is hardback or paperback. Example:

The Politics of Immigration: Questions and Answers. By Jane Guskin and David L. Wilson. New York: Monthly Review Press, 2007. 146 pp. \$11.95 paper.

→ When typing the review, use Times New Roman, font size 12.

→ END THE REVIEW with your name and organization or institution as a two line citation flush with the right-hand margin.

Our publisher requires that book reviews be submitted electronically. Please attach your review to an e-mail message at: lsjedit@uoregon.edu I can only receive attachments in MS Word.

Our publisher also requires that you sign a Transfer of Copyright form. This 3-page form is available on the LSJ Book Review webpage. After you submit your review to me, please print out the TOC form, on page 1 put the name of the book you've reviewed, sign it on page 3, and fax those two pages to Ailene Kanbe, Sage Publications, 805.410.7795.